

**WASHINGTON TOWNSHIP SUPERVISORS  
MEETING –Monday December 18, 2023**

The regular meeting of the Board of Supervisors of Washington Township was called to order at 1:30 p.m. by Chairman McCleaf.

**PRESENT:** Supervisors McCleaf, Strausbaugh, DeDona and Stine. Also, present were Township Manager Vernon Ashway, Township Secretary/Treasurer Karen Hargrave, Assistant Township Secretary Brigitte Mowen, Assistant Zoning Officer Chad Reichard, Solicitor Zachary Mills, OIC Jason Wolfgang and 11 citizens. Supervisor McCracken was not present.

**FROM THE FLOOR:** Resident Bill Livingston asked the supervisors about the speeding on Old Pen Mar Rd. Chairman McCleaf asked OIC Wolfgang to take a look at Old Pen Mar Rd. and see if there are speeding issues that need to be addressed. Janon (Jay) Gray introduced himself to the Board of Supervisors and announced his candidacy for Pennsylvania State Representative of the 90<sup>th</sup> district. The Board of Supervisors thanked him for coming to the meeting. Resident Bill Hagen recommended that the Board of Supervisors look at the entrance of the Soccer Complex off of Washington Township Boulevard. Mr. Hagen noticed a drop off along the entrance/exit of the soccer field and would like to see if a sign could be placed. Chairman McCleaf acknowledged his concern and will have township staff look at the issue.

**AWARD OF BID:** The 2023 Traffic Signal Upgrades along Route 16 bids were opened at the December 4, 2023, meeting. After being reviewed by staff, Township Manager Vern Ashway recommended the Board of Supervisors to accept the bid from C.M. High. On a DeDona/Stine motion, the Board of Supervisors voted to award C.M. High the bid award, the vote was 4-0.

**APPROVAL OF THE AGENDA:** On a DeDona/Stine motion, the Board of Supervisors approved the agenda as presented, vote was 4-0.

**APPROVAL OF THE MEETING MINUTES:**

**a. Special Meeting Minutes**

On a DeDona/Stine motion, the Board of Supervisors approved the special meeting minutes for November 27, 2023, vote was 4-0. After the vote Supervisor DeDona asked the Township Manager if he reviewed the amended minutes that he presented to the Township Manager for the Special Meeting. Supervisor DeDona would like the minutes to reflect additional details about the discussion held with the Board of Supervisors and how the 2024 Budget would be utilized. After a discussion the Board of Supervisors decided to table the minutes for the Special Meeting on November 27, 2023. On a DeDona/Strausbaugh motion the minutes were tabled, vote was 4-0.

**b. Regular Meeting Minutes**

On a DeDona/Strausbaugh motion, the Board of Supervisors approved the regular meeting minutes for December 4, 2023, vote was 4-0.

**REPORTS:**

**a. Waynesboro Fire Department Report – November 2023:** Fire Chief Deavers presented the November 2023 fire department report. On a DeDona/Stine motion, the Board of Supervisors approved the Waynesboro Fire Department November 2023 report, vote was 4-0.

**b. Waynesboro EMS – November 2023:** Dennis Ott presented the November 2023 report from Waynesboro EMS. On a DeDona/Stine motion, the Board of Supervisors approved the November 2023 report from Waynesboro EMS, vote was 4-0.

**c. Waynesboro Volunteer Fire Department Report - November 2023:** Volunteer Jan Gilliland presented the November 2023 report from Waynesboro Volunteer Fire Department. On a DeDona/Stine motion, the Board of Supervisors approved the November 2023 Waynesboro Volunteer Fire Department report, vote was 4-0.

**d. Blue Ridge Fire & Rescue - November 2023:** Township Manager presented the November 2023 report from Blue Ridge Fire & Rescue. On a DeDona/Stine motion, the Board of Supervisors approved the November 2023 Blue Ridge Fire and Rescue Fire & EMS report, vote was 4-0.

**e. WTPD Report - November 2023:** OIC Wolfgang presented the November 2023 report for the Washington Township Police Department. On a DeDona/Stine motion, the Board of Supervisors approved the November 2023 report from Washington Township Police Department, vote was unanimous.

**TOWNSHIP SECRETARY:**

**a. Invoices:**

The following invoices were presented for payment:

General Fund	\$ 186,017.44
Highway Aid	\$ 1,930.54
WTB	\$ 40.00
CR Cap. Proj.	<u>\$ 59,941.41</u>
 Total Invoices	 \$ 247,929.39

On a Strausbaugh/DeDona motion, the Board of Supervisors approved payment of the invoices as presented, vote was 4-0.

**ASSISTANT ZONING OFFICER'S REPORT:** None

**MANAGER'S REPORT:**

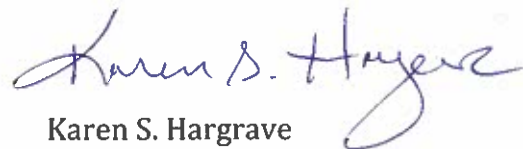
**a. Property Changes Report – November 2023:** The Township Manager presented the Property Changes Report for Washington Township.

**b. Resolution #807:** Township Manager presented resolution # 807 authorizing signatures for the Pennsylvania Department of Transportation for all documents required in the HOP process. This resolution will authorize Township Manager Vern Ashway to be able to sign PennDOT documents required in the HOP process. On a DeDona/Stine motion, the Board of Supervisors approved Resolution 807 as stated above, vote was 4-0.

**SOLICITOR'S REPORT:** Solicitor Mills advised that he has been working with the Township Police Department on an issue. Solicitor Mills advised the Board of Supervisors that Washington Township was awarded for the judgment against Green & Sons. He has been working with township staff on agricultural security area resolutions that have been recorded.

**MISCELLANEOUS:** Township Manager Vern Ashway advised the Board of Supervisors that the brush grinding at the Transfer Station has begun. He also advised the Board of Supervisors that Washington Township received a RACP reimbursement form from Maggie McGahen from Delta Development Group concerning the RACP grant for the New Building. Chairman McCleaf asked Solicitor Mills if Washington Township would need to renew the emergency management test. A response from Waynesboro Volunteer Fire Department referred the Township to the FEMA website.

With no further business, the meeting was adjourned at 2:12 p.m. on a DeDona/Stine motion, vote was unanimous.



Karen S. Hargrave  
Township Secretary

