

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING –Monday November 6, 2023**

The regular meeting of the Board of Supervisors of Washington Township was called to order at 1:30 p.m. by Chairman McCleaf.

PRESENT: Supervisors McCleaf, Strausbaugh, McCracken, DeDona and Stine. Also present were Township Manager Vernon Ashway, Township Secretary/Treasurer Karen Hargrave, Assistant Township Secretary Brigitte Mowen, Assistant Zoning Officer Chad Reichard, Solicitor Zachary Mills and Police Chief Michael McGovern and 8 citizens.

FROM THE FLOOR: Kristen Hubbard presented a proposal from the Antietam Humane Society and Zullinger Community Center asking the Township to include them for an LSA grant for both entities. Supervisor Stine commented to maybe include Supervisor DeDona advised that the Battle of Monterey Pass already applied for some of the applicable amount of LSA grant monies available to the Township. Supervisor Stine suggested getting them involved in the next round that comes.

OPENING OF BIDS: 2023 Refuse Hauling bids were opened by Township Manager at the meeting. The bids were tabled for review until the next regular meeting.

EXECUTIVE SESSION: On a DeDona/Stine motion, the Board of Supervisors went into executive session at approximately 2:00 p.m. The Board of Supervisors came out of executive session at approximately 2:11 pm. The purpose of the executive session was to discuss a personnel matter. On a Strausbaugh/DeDona motion, the Board of Supervisors voted to promote officer Steve Shannon to First Class Officer effective November 6, 2023, vote was unanimous.

APPROVAL OF THE AGENDA: On a DeDona/McCracken motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

APPROVAL OF THE MEETING MINUTES:

a. Regular Meeting Minutes

On a DeDona/Strausbaugh motion, the Board of Supervisors approved the regular meeting minutes for October 16, 2023, vote was unanimous.

TOWNSHIP SECRETARY:

a. Invoices:

The following invoices were presented for payment:

General Fund	\$ 164,569.32
Train Fund	\$ 568.00
Highway Aid Fund	\$ 980.76
WTB	<u>\$ 2,295.00</u>
 Total Invoices	 \$ 168,413.08

On a DeDona/McCracken motion, the Board of Supervisors approved payment of the invoices as presented, vote was unanimous.

- b. **Notice of Fire Relief Funds:** The Township Secretary presented a Notice of Payment of Fire Relief Funds September 2023 which was already deposited into the Township's account.

ASSISTANT ZONING OFFICER'S REPORT:

- a. **Echo Development – Transfer of Property:** Echo Development proposed a transfer of property for a parcel of land on North Welty Rd. On a DeDona/Stine motion, the Board of Supervisors approved the transfer of property as recommended, vote was unanimous.
- b. **Traffic Study on Tick Ridge Rd.:** Assistant Zoning Officer Chad Reichard presented a traffic study report conducted by the Township for Tick Ridge Rd.
- c. **Boy Scouts Troop 97:** Troop 97 completed the installation of Owl Boxes at Antietam Meadows Park. Supervisor McCleaf and Supervisor DeDona would like to meet with the troop to thank them for the addition to the park.

MANAGER'S REPORT:

a. **Resolution #804 – Police Chief Qualifications:** The Township Manager reviewed the proposed resolution with the Board of Supervisors. On a DeDona/McCracken motion, the Board of Supervisors approved the resolution, vote was unanimous.

b. **Resolution # 805 LSA Grant:** The Township Manager presented the resolution to the Board of Supervisors. On a Strausbaugh/McCracken motion, the Board of Supervisors approved the resolution, vote was unanimous.

c. **Blue Ridge Summit Library Special Event Request:** The Township Manager presented a special event request form submitted by the Blue Ridge Summit Library for their annual "Yuletide at the Library" event on Saturday, December 9, 2023. The request will close Sabillasville Road in front of the library from 3:30 p.m. to 7:00 p.m. A special event permit was submitted to PennDOT by the library. On a DeDona/Stine motion, the Board of Supervisors approved the road closure, vote was unanimous.

d. **Blast Fest 2023 Flyer for Waynesboro:** The Township Manager presented the 2023 Blast fest flyer to the Board of Supervisors.

SOLICITOR'S REPORT- Solicitor Mills advised that a hearing was held concerning the "Gay's" violation on Eastland Road and the matter was resolved concerning the violation of chickens before the scheduled court hearing date.

EXECUTIVE SESSION: On a DeDona/Stine motion, the Board of Supervisors entered an executive session at approximately 2:33, vote was unanimous. On a DeDona/Stine motion, the Board of Supervisors came out of executive session, vote was unanimous. The executive session was held to discuss a legal matter.

MISCELLANEOUS: The Board was advised that an extra audit would be required for the distribution of the ARPA funds.

With no further business, the meeting was adjourned at 4:11 p.m. on a DeDona/McCracken motion, vote was unanimous.



Karen S. Hargrave
Township Secretary

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