

Sealed Bids

Sealed bids will be received at the office of the Washington Township Supervisors, 11798 Buchanan Trail E., Waynesboro, Pennsylvania 17268, until 12:00 p.m., prevailing time, November 6, 2023, for providing the following service:

Transporting refuse from the Washington Township Transfer Station located at 12721 Buchanan Trail East, Waynesboro, PA 17268 to Waste Management Landfill for the period of January 1, 2024, through December 31, 2024, with optional quotes for years 2025 and 2026.

Copies of the complete specifications may be obtained on the Township's web page at www.washtwp-franklin.org or at the Township Office at 11798 Buchanan Trail E., Waynesboro, PA 17268.

The right is reserved to reject any or all proposals and to accept any proposal deemed to be most favorable to the interest of the Township of Washington.

Washington Township Supervisors

Karen S. Hargrave
Township Secretary

PUBLISH: October 20, & 25, 2023

PROOF OF PUBLICATION REQUESTED

***INVOICE: Washington Township Supervisors
11798 Buchanan Trail E.
Waynesboro, PA 17268***



WASHINGTON TOWNSHIP SUPERVISORS

11798 BUCHANAN TRAIL EAST

WAYNESBORO, PA 17268

Phone: (717) 762-3128 Fax: (717) 778-0372

Website: www.washtwp-franklin.org

BID SPECIFICATION FOR HAULING OF TRASH FROM THE WASHINGTON TOWNSHIP TRANSFER STATION

Sealed bids will be received until 12:00 p.m., November 6, 2023, at the office of:

WASHINGTON TOWNSHIP SUPERVISORS
11798 Buchanan Trail E.
Waynesboro, PA 17268
717-762-3128

Envelopes should be clearly marked "*Trash Hauling*".

Bids will be opened at 1:30 P.M prevailing time on November 6, 2023, at the Washington Township Municipal Building.

The right is reserved to reject any or all proposals and to accept any proposal deemed to be most favorable to the interest of the Township of Washington.

GENERAL INFORMATION & SPECIFICATIONS

1. **CONTRACT:** This contract is for transporting the Township's refuse trailers loaded with refuse (municipal waste) from the Washington Township Transfer Station located at 12721 Buchanan Trail East, Waynesboro PA 17268 to Waste Management Landfill and to return the empty trailers to the transfer station ready to be loaded again by the township's staff. It shall be the responsibility of the township staff to have the trailers ready for transport.
2. **TERM:** The term of this contract is January 1, 2024, through December 31, 2024, with two optional years, 2025 and 2026. Contractor may bid on one, two, or all three years.
3. **INSURANCE:** The contractor shall maintain, at all times, the minimum insurance limits as provided by these specifications. In addition, the contractor shall provide a certificate of insurance with this quote indicating the company's coverages.

Minimum Requirements

General Liability: 1 million dollars per occurrence and 2 million dollars aggregate

The township should be listed as an **additional insured** on the contractor's general liability and auto policies. The auto policy shall include a waiver of subrogation in favor of the Township.

Pennsylvania Worker's Compensation Insurance shall be provided for all employees.

It is recommended that the contractor also have an excess umbrella policy.

4. **CDL DRIVER REQUIREMENTS:** All drivers are required to have a valid CDL Class A license at all times and have at least three (3) years verifiable driving experience.

In addition, after the award of the contract and before any loads are hauled a copy of all drivers to be used for this contract current D.O.T. physical paperwork and driving record shall be provided to the Township.

The Township reserves the right to refuse the driver if he/she has a poor driving record.
5. **NUMBER OF LOADS FOR ENTIRE YEAR:** In year 2022, 625 loads were taken to the landfill. As of September 30, 2023, the township has hauled 470 loads to the landfill this year.
6. **NUMBER OF LOADS PER WEEK:** It is anticipated that there will be 8–10 loads per week in the spring, late fall and winter and 10–14 loads during the summer and fall seasons. There will always be at least two loads on Monday that will need to be transported.
7. **SCHEDULE FOR HAULING:** A schedule based on the number of loads to be hauled will be developed with the contractor based on the number of loads that need to be transported each week. The contractor shall keep up with the hauling at all times.

All loads shall be hauled within 24 hours or sooner after being notified by the township to haul the load.
8. **REPORTING DAMAGES OR EQUIPMENT MALFUNCTIONS:** The contractor’s drivers shall report any damage to the township’s trailers or any equipment malfunctions on the trailer to the township’s transfer station personnel immediately upon return to the transfer station from hauling a load or if identified prior to leaving the transfer station.
9. **BID BASIS:** The bid shall be on a trip basis and so listed on the enclosed bid sheet.
10. **TRACTOR REQUIREMENTS:** The contractor shall provide complete information on the tractor to be used.
11. **DEP REQUIREMENTS:** The tractor and operator shall meet all DEP requirements to haul municipal waste into the landfill including any door lettering, waste transportation and safety program door stickers.
12. **REFERENCES:** Please provide a minimum of three (3) references with your bid proposal.
13. **QUOTES:** Quotes shall be on the form provided by the Township with these bid specs.
14. **QUESTIONS:** All questions on these specifications shall be directed to the Township Manager Vernon Ashway at 717-762-3128. Email vla@washtwp-franklin.org.
15. **FUEL ESCALATOR CLAUSE FOR YEARS 2025 & 2026:** The bid for year 2024 shall be fixed at the quoted amount. The bids for years 2025 & 2026 may be adjusted based on the cost of fuel. If you would like to submit a quote for years 2025 & 2026 with a fuel escalator clause, please provide details on an additional sheet with your quote explaining the basis for the increase or decrease.

REFUSE HAULING BID

To: WASHINGTON TOWNSHIP SUPERVISORS
11798 Buchanan Trail E.
Waynesboro, PA 17268

Date _____

Dear Board of Supervisors:

The undersigned hereby submits the following proposal to transport refuse to Waste Management Landfill by November 6, 2023, for the year 2024 with an option to bid years 2025 and 2026.

1. Make, Model and other details of tractor: _____

2. 1.) Price per trip for year 2024: _____
2.) *Price per trip for year 2025: _____
3.) *Price per trip for year 2026: _____

*If quoted with escalator clause please provide an additional sheet with details.

COMPANY NAME: _____
Address _____
Signature of Officer _____
Print Name _____
Date _____
Phone/Cell Number _____
Webpage _____
Email Address _____

- NOTES:** Please submit the following with this quote:
1. Certificate of Insurance
 2. References

Deadline for submittal is 12:00 P.M. – November 6, 2023