

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING –Monday, November 21, 2022**

The regular meeting of the Board of Supervisors of Washington Township was called to order at 7:00 p.m. by Vice-Chairman McCleaf.

PRESENT: Supervisors, DeDona, McCleaf, McCracken and Stine. Also present were Manager Jeffrey Geesaman, Assistant Manager Vernon Ashway, Assistant Zoning Officer Chad Reichard, Secretary/Treasurer Karen Hargrave, Assistant Secretary Brigitte Mowen, Solicitor Zachary Mills and 5 citizens. Supervisor Strausbaugh arrived a few minutes later.

FROM THE FLOOR: None.

CONDITIONAL USE HEARING – VICKI & RICHARD GRIBBLE -a Conditional Use hearing was held in this matter. The address for this conditional use hearing is 14443 Midvale Road, Waynesboro, PA. The owners of the property are Vicki & Richard Gribble. This application was made to be able to run a small candy store for the public on their property. Discussion was held on this matter and all participants in the hearing were sworn in by the court reporter, Mauri Over. Don Burkholder, a neighbor, was present and had no objections to the requested use. On a McCleaf/McCracken motion, the Board of Supervisors granted the conditional use with the SEO's approval of the DEP non-building waiver, and with limited small business parking, vote was unanimous.

APPROVAL OF THE AGENDA: On a McCracken/Stine motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

APPROVAL OF THE MEETING MINUTES:

- a. **Regular Meeting Minutes November 7, 2022-** On a McCleaf/McCracken motion, the Board of Supervisors approved the November 7, 2022 meeting minutes as presented, vote was unanimous.

REPORTS:

- a. **Waynesboro EMS Report October 2022-** The Township Manager presented the October 2022 report from Waynesboro EMS. On a McCleaf/Stine motion, the Board of Supervisors approved the October 2022 Waynesboro EMS report, vote was unanimous.
- b. **Waynesboro Fire Dept. Report October 2022-** DJ Ott presented the October 2022 report from Waynesboro Fire Department. On a McCleaf/Stine motion, the Board of Supervisors approved the October 2022 Waynesboro Fire Department report, vote was unanimous.
- c. **Blue Ridge Fire & Rescue Report October 2022-** Ed Richardson from Blue Ridge Fire & Rescue presented the October 2022 report. On a McCleaf/Stine motion, the Board of Supervisors approved the October 2022 Blue Ridge Fire & Rescue report, vote was unanimous.

TOWNSHIP SECRETARY/TREASURER'S REPORTS:

- a. **Invoices-** The following invoices were presented for payment:
General Fund \$ 254,042.39

Impact Fee Fund	\$ 80,000.00
Cap Res Cap Project	\$ 71,997.74
Recreation Fund	\$ 10,204.30
Highway Aid Fund	\$ <u>2,722.87</u>
Total Invoices	\$ 418,967.30

On a McCleaf/McCracken motion, the Board of Supervisors approved the payment of the invoices presented, vote was unanimous.

Also Requisition for Loan Proceeds # 7 was presented for funds in the amount of \$71,997.14. On a McCleaf/DeDona motion, the Board of Supervisors authorized signatures for the requisition, vote was unanimous.

ASSISTANT SECRETARY: The Assistant Secretary presented the October 2022 Recycling Report. On a McCleaf/McCracken motion, the Board of Supervisors approved the October 2022 Recycling Report, vote was unanimous.

ASSISTANT ZONING OFFICER'S REPORT:

- a. **20-22 Jack and Emily Martin Subdivision Plan-** The Assistant Zoning Officer presented a final subdivision plan for Polktown Road and for requesting 2 waivers for this subdivision. One for road widening and the other for the waiver of the 1 inch = 100-foot scale on the plan. Assistant Zoning Officer recommended approval of this plan with conditions specified. On a Stine/DeDona motion, the Board of Supervisors voted to approve the subdivision plan with the following conditions; waiver of the road widening requirement, waiver of the scale of 1 inch = 100 feet on the plan document and with the approvals of the SEO & DEP, vote was unanimous.

ASSISTANT MANAGER'S REPORT:

- a. **Property Changes in Washington Township Report – October 2022-** The Assistant Manager presented the October 2022 Property Changes in Washington Township. On a McCracken/McCleaf motion, the Board of Supervisors approved the October 2022 Property Changes in Washington Township Report, vote was unanimous.
- b. **Blue Ridge Fire & Rescue Red Run Carnival Request-** The Assistant Manager presented the Blue Ridge Fire & Rescue Red Run Carnival request for year 2023. On a McCleaf/McCracken motion, the Board of Supervisors approved the request for year 2023 for Blue Ridge Fire & Rescue Carnival for September 10 through September 17th, 2023, vote was unanimous.

MANAGER'S REPORT:

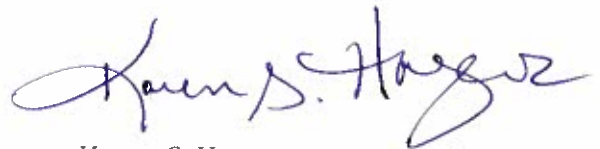
- a. **New Building Construction Update-** The Township Manager gave the Board of Supervisors an update on the new building construction.

SOLICITOR'S REPORT: The Solicitor gave updates on items he has been working on with our staff.

PRELIMINARY BUDGET DISCUSSION 2023-The Board of Supervisors had some discussion on budget matters.

MISCELLANEOUS- Supervisor McCleaf mentioned that the whole park would be rented for the annual Rouzerfest event. The Assistant Manager presented the matter of a phone system for the new building. He presented the options of phone systems. The Board of Supervisors agreed with Comcast as the choice for a new phone system. There was discussion on the proposed budget of 2023. On a McCleaf/DeDona motion, the Board of Supervisors approved the proposed 2023 budget for advertising. The Township Manager advised that he was working with the Waynesboro Borough Manager in trying to plan a walkway that would tie Renfrew park's walkway to Washington Township Boulevard. The Board gave their consensus to proceed with the idea of the walkway.

On a McCleaf/DeDona motion, the Board of Supervisors adjourned the meeting at 8:42 p.m., vote was unanimous. On a McCleaf/DeDona motion, the Board of Supervisors went into an executive session to discuss legal matters. No decisions or motions were made.



Karen S. Hargrave
Township Secretary

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