

REORGANIZATION MEETING - JANUARY 6, 2020
WASHINGTON TOWNSHIP SUPERVISORS
AGENDA - 7:00 P.M.
VERSION 1

Pledge of Allegiance

From the Floor

Approval of Agenda

1. Appoint Manager as Temporary Chairman
Call for nomination, second and vote to appoint Chairman for 2020
Meeting turned back over to the new Chairman
2. Election of Chairman (Chad Reichard)
3. Election of Vice-Chairman (Stewart McCleaf)
4. Appointment of Secretary (Karen Hargrave)
5. Appoint Assistant Secretary (Sarah Ginn)
6. Appointment of Treasurer (Karen Hargrave)
7. Appoint Assistant Treasurer (Sarah Ginn)
8. Appointment of Township Manager as Roadmaster
9. Appointment of Supervisors Committees (See attached sheet)
 - a. Streets/Public Transportation Chad & Stewart
 - b. Police/Drug Task Force Charlie & Barb
 - c. WTMA/Utilities Barb & Dan
 - d. Parks/Train Charlie & Barb
 - e. Recycling/Transfer Station Stewart & Dan
 - f. Equipment/Technology Chad & Stewart
 - g. Planning & Zoning Charlie & Dan
 - h. Emergency Management Chad & Dan
 - i. Personnel Chad & Barb
 - j. Economic Development Charlie & Dan
10. Appointments to Boards & Committees (See attached sheet)
 - a. Zoning Hearing Board (3 years) 1 position - Andrew Rovelstad
 - b. WTMA (5 years) 1 - Dan McLaughlin
 - c. Happel's Meadow Wetland Advisory Committee (3 years) 3 positions:
 1. Frank Shockey
 2. Bret Robinson
 3. Open
 - d. Agricultural District Committee (1 year) – Chad Reichard, Supervisor Representative

Scott Stine

Vernon FoxJack Martin Alan Frantz

- e. Impact Fee Advisory Committee:
 - Gary F. Bercau Robert Correll Paul Gunder
 - Samuel R. Welty, Sr., Ron McKinney Jason Piatt
 - Jim Rock
- f. CRIT/PMHIC Representative:
 - 1. Karen Hargrave 2. Jeffrey Geesaman (Alternate)
- g. Franklin County Emergency Service Alliance:
 - 1. Jeffrey Geesaman 2. Vernon Ashway (Alternate)
- h. Franklin County Council of Government Representative:
 - 1. Jeff Geesaman 2. Vern Ashway (Alternate)
- i. Franklin County Area Tax Bureau and Franklin County Tax Collection Committee:
 - 1. Jeff Geesaman 2. Charlie Strausbaugh (Alternate)
- j. Rouzerville Business Association - Stewart McCleaf
- k. LERTA - Charlie Strausbaugh Dan DeDona Vern Ashway Jeffrey Geesaman
- l. UCC Board of Appeals - James Rock
- m. Designated FEMA/PEMA applicant - Jeff Geesaman
- n. Vacancy Board of Supervisors - Carlene Willhide
- o. Emergency Management Coordinator and Alternate:
 - 1. Coordinator – James E. Meek, JR 2. Assistant – Steven R. Swope
- p. Township Auditors (1year) to fill 2 vacant positions:
 - 1. David McCarney 2. Jeremy Bowersox (Mark E. Henicle was elected to a 6-year term)
- 11. Appoint Legal Counsel and Rates for 2020:
 - a. Township Solicitor & Planning Commission Solicitor – Zachary Mills, Rate \$100.00/ hr.
 - b. ZHB - Deborah Hoff, Rate \$110.00/hour
 - c. Labor/Special – Salzman Hughes, P.C., Rate \$185.00/hr. Paralegals, Rate \$125.00/hr.
 - d. Special Council – Tupitza & Associates P.C.
- 12. Appoint Township Consultants and rates for 2020 (See attached sheets)
 - a. R. Lee Royer & Associate – Surveyor/Site Design
 - b. Grove Miller – Traffic Engineer
 - c. Advanced Technology Specialists – IT Support
 - d. Martin & Martin – Subdivision review/engineering
 - e. McMahan Associates, Inc - Impact Fee Engineer
 - f. Sewage Enforcement Officer - JWP Environmental Inc., Jonathan W. Piper, SEO
Ami Myers, Alternate SEO

- g. C.S. Davidson – Bridge/Structural Engineer
- h. Commonwealth Code Inspection Service
- 13. Approve Depositories – See depository sheet
- 14. Appoint State Fund Foreman – Township Manager
- 15. Appoint Delegates to State Convention, (All Supervisors, Manager, Secretary)
- 16. Appoint Voting Delegate to State Convention, (Highest Twp. Official Present)
- 17. Approve 2020 Holiday Schedule and Declare Floating Holiday – December 24, 2020
- 18. Approve Salaries & Wages - Office, Public Works, T.S., Parks, Police Department. Salaried Employees (See attached Resolution and Wage Sheets)
 - a. Township Manager – Resolution 705
 - b. Police Officers
 - c. Nonuniform Salary and Hourly Employees
- 19. Approve Tax Rate - Real Estate – Resolution 706
- 20. Set Developer inspection fee rate, Township employee's - \$48.00/hr.
- 21. Approve Township Fee Schedule – Resolution 707
- 22. Set Bonding limits for Township employees:
 - a. Secretary/Treasurer's bond amount - \$700,000
 - b. Assistant Secretary/Treasurer's - \$200,000
 - c. Other employees as covered under the Crime Policy \$50,000
- 23. Approve Equipment Rental Rates, (see sheet)
- 24. Approve WTMA & Waynesboro Borough Labor & Equipment Rental Rates (see sheet)
- 25. Appoint auditors for 2020 accounts – (Boyer & Ritter per 10/9/2018 Proposal)
- 26. Approve Employee Benefit Policy – Resolution 708
- 27. Approve 2020 Transfer Station/Recycling Rate Schedule, (see sheet)
- 28. Approval of the Charts for 2020
 - a. Organizational Chart
 - b. Personnel Chart
 - c. Est. Guidelines for Staff Interaction - Resolution 709
- 29. Approval of the Meeting Schedule for 2020