

REORGANIZATION MEETING - JANUARY 2, 2018
WASHINGTON TOWNSHIP SUPERVISORS
AGENDA - 7:00 P.M.
VERSION 2

Pledge of Allegiance

From the Floor

Approval of Agenda

1. Appoint Temporary Chairman (Manager or Solicitor) *Call for nomination, second and vote to appoint Chairman for 2018*
Meeting turned back over to the new Chairman
2. Election of Chairman (C. Stewart McCleaf)
3. Election of Vice-Chairman (Chad Reichard)
4. Appointment of Secretary (Karen Hargrave)
5. Appoint Assistant Secretary (Sarah Ginn)
6. Appointment of Treasurer (Karen Hargrave)
7. Appoint Assistant Treasurers (Sarah Ginn)
8. Appointment of Township Manager as Roadmaster
9. Appointment of Supervisors Committees (See attached sheet)
 - a. Streets/Public Transportation
 - b. Police/Drug Task Force
 - c. WTMA/Utilities
 - d. Parks/Train
 - e. Recycling/Transfer Station
 - f. Equipment/Technology
 - g. Planning & Zoning
 - h. Emergency Management
10. Appointments to Boards & Committees (See attached sheet)
 - a. Planning Commission, (4 years), (1 position)
 - i. Alternate (1 Position)
 - b. Zoning Hearing Board, (3 years) (1 position)
 - c. WTMA (5 years) 1 position, (3 years) Replacement for Fred Eisenhart
 - d. Happel's Meadow Wetland Advisory Committee, (3 years) (3 position)
 - e. Train Committee (1 year)
 - f. Agricultural District Committee (1 year)

- g. Impact Fee Advisory Committee (1 year)
 - h. CRIT Representative (1 year)
 - i. Franklin County Emergency Service Alliance and Alternate (1 year)
 - j. Franklin County COG (1 year)
 - k. Franklin County ATB & TCC
 - l. Rouzerville Business Association (1 year)
 - m. LERTA (1 year)
 - n. UCC Board of Appeals (1 year)
 - o. Designated FEMA/PEMA Applicant (1 year)
 - p. Vacancy Board Appointment (1 year)
 - q. Emergency Management Coordinator
 - i. Assistant Emergency Management Coordinator
 - r. Appoint Township Auditors to fill vacant positions. (1 year), 2 positions
11. Appoint Legal Counsel and Rates for 2018:
- a. Township Solicitor & Planning Commission Solicitor - John Lisko, Rate \$120.00/hr.
 - b. ZHB - Deborah Hoff, Rate \$110.00/hour
 - c. Labor/Special – Sam Wiser, Rate \$185.00/hr. Paralegals, Rate \$125.00/hr.
 - d. Special Projects – Zachary Mills, Rate \$80.00/hr.
12. Appoint Township Consultants and rates for 2018
- a. R. Lee Royer & Associate – Surveyor/Site Design
 - b. Civil Planning & Design – Special Projects Engineer
 - c. Grove Miller – Traffic Engineer
 - d. Advanced Technology Specialists – IT Support
 - e. Construction Code Official – Commonwealth Code Inspection Service - See Exhibit A
in Resolution # 664
 - f. Martin & Martin – Subdivision review/engineering
 - g. McMahon Associates, Inc - Impact Fee Engineer
 - h. Sewage Enforcement Officer - JWP Environmental Inc., Jonathan W. Piper, SEO – Ami Myers, Alternate SEO
 - i. PA PERCS _ Traffic Signal Maintenance
 - j. C.S. Davidson – Bridge Engineer
13. Approve Depositories – See depository sheet
14. Appoint State Fund Foreman – Township Manager
15. Appoint Delegates to State Convention, (All Supervisors, Manager, Secretary)

16. Appoint Voting Delegate to State Convention, (Highest Twp. Official Present)
17. Declare Floating Holiday – November 23, 2018 and December 24, 2018
18. Approve Salaries & Wages - Office, Public Works, T.S., Parks, Police Department. Salaried Employees (See attached Resolution and Wage Sheets)
 - a. Township Manager, **Resolution # 662**
 - b. Chief of Police
 - c. Police Officers
 - d. Township Zoning Officer/Planner
 - e. Township Secretary/Treasurer
 - f. Hourly Employees
19. Approve Tax Rate - Real Estate, **Resolution # 663**
20. Set Developer inspection fee rate, Township employee's - \$48.00/hr.
21. Approve Township Fee Schedule - **Resolution # 664**
22. Set Bonding limits for Township employees:
 - a. Secretary/Treasurer's bond amount - \$700,000
 - b. Assistant Secretary/Treasurer's - \$200,000
 - c. Other employees as covered under the Crime Policy \$50,000
23. Approve Equipment Rental Rates, (see sheet)
24. Approve WTMA & Waynesboro Borough Labor & Equipment Rental Rates (see sheet)
25. Appoint auditors for 2017 accounts – (Boyer & Ritter per 10/19/2016 Proposal)
26. Approve Employee Benefit Policy - **Resolution # 665**
27. Approve 2018 Transfer Station/Recycling Rate Schedule
28. Approval of the Organizational Chart for 2018
29. Approval of the Meeting Schedule for 2018