



1779

WASHINGTON TOWNSHIP MUNICIPAL COMPLEX | ADMINISTRATIVE OFFICES
11798 BUCHANAN TRAIL EAST, WAYNESBORO, PA 17268
Phone: 717-762-3128 | Fax: 717-762-1775 www.washtwp-franklin.org

Application for SIGN PERMIT

The undersigned hereby applies for a Sign Permit to build, erect, repair or remodel a sign in Washington Township. The proposed construction will be as detailed below and in accord with the more detailed plan attached, where applicable.

SIGN PERMIT NO. _____

PART I (front): TO BE COMPLETED BY APPLICANT

PART II (reverse): TO BE COMPLETED BY WASHINGTON TOWNSHIP

- 1. Name of Owner
2. Mailing Address of Owner: City, State, Zip Telephone:
3. Builder/Contractor Name: Address Telephone:
4. Name of Applicant (if different than above) Address Telephone:
5. Property location: Development Name:
6. Lot type: Corner Through Interior Cul-de-sac
7. Lot size: Front width Rear width Left depth Right depth
8. Type of Sign:
9. Brief description of signs: (a) size height from ground level Value (b) size height from ground level Value (c) size height from ground level Value
List any additional signs on a separate sheet with the above information.
10. The following must be attached: (a) Drawing of proposed sign, including dimensions. Attached: Yes No (b) Drawing to scale of site plan or building facade, showing proposed location of sign and all existing signs located on premises. Attached: Yes No

NOTE: Township will not accept sign applications without attachments required above and will not hold any permit application awaiting submission of attachments. All drawings of proposed signs must be in color, showing colors proposed on sign. For electronic or message boards, number of letters proposed, number of lines, and frequency of message change for electronic sign must be included in attachments.

Applicant must notify the Township when foundation or structure is laid off or staked out and PRIOR to beginning any excavation or construction.

Applicant is Owner Contractor Agent Other (describe)

Name of Applicant: (print)

Signature of Applicant Date of Application:

Required setbacks for this lot are: Front Rear Sides

PART II: TO BE COMPLETED BY WASHINGTON TOWNSHIP

SIGN PERMIT CHECKLIST

Will the proposed project involve the following ordinances or requirements?	YES	NO	N/A	DATE
1. Subdivision/Land Development Ordinance				
2. Zoning Ordinance				
3. Township Roadway Occupancy Permit Requirement				
4. Pennsylvania Roadway Occupancy Permit Requirement				
5. Floodplain Ordinance				
6. Mobile Home Park Ordinance				

All items checked YES above have been satisfactorily completed, and Sign Permit # _____ is hereby issued.

WASHINGTON TOWNSHIP

Date: _____

By: _____

THIS PERMIT IS VALID FOR 18 MONTHS. WORK SHALL START WITHIN 9 MONTHS OF ISSUE.

FEES: _____

Site Inspection Date _____
 Setbacks Inspection Date _____
 Front _____ Rear _____
 Left Side _____ Right Side _____

TOTAL FEES: _____

PERMIT EFFECTIVE DATE _____

PERMIT EXPIRATION DATE _____

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