

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING - MARCH 18, 2024**

The regular meeting of the Board of Supervisors of Washington Township was called to order at 1:30 p.m. by Chairman Strausbaugh.

PRESENT: Supervisors Strausbaugh, McCleaf, McCracken, Stine and Snowberger. Also, present were Township Manager Vernon Ashway, Township Secretary/Treasurer Karen Hargrave, Assistant Zoning Officer Chad Reichard, Solicitor Zachary Mills, and 3 citizens.

FROM THE FLOOR: R. Lee Royer was present at this meeting on behalf of Michael Henicle and Ashley Hospelhorn concerning construction that started at the Antietam Commons Development. Staff advised Mr. Royer that the preliminary plan for Antietam Commons was nearly 20 years old and subsequent development had deviated substantially from the original final plan that it was necessary to submit a new plan to the Township for review. While grading and site work is permissible with a NPDES permit, the installation of infrastructure requires a new preliminary plan to be submitted at a minimum or a final plan. After some discussion on the situation, it was understood that Mr. Royer would have to update the current preliminary plan for Antietam Commons so that further construction would be to plan specifications.

APPROVAL OF THE AGENDA: On a McCleaf/McCracken motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

APPROVAL OF THE MEETING MINUTES:

a. Regular Meeting Minutes

On a McCleaf/McCracken motion, the Board of Supervisors approved the regular meeting minutes for March 4, 2024, vote was unanimous.

REPORTS:

- a. Blue Ridge Fire & Rescue Report- February 2024:** Township Manager presented the February 2024 report from Blue Ridge Fire & Rescue. On a McCleaf/McCracken motion, the Board of Supervisors approved the February 2024 Blue Ridge Fire and Rescue Fire & EMS report, vote was unanimous.
- b. Waynesboro Fire Department Report - February 2024:** Fire Chief Deavers presented the February 2024 fire department report. Some discussion was held on the expected new hires for the Waynesboro Fire Department. On a McCleaf/McCracken motion, the Board of Supervisors approved the Waynesboro Fire Department February 2024 report, vote was unanimous.
- c. WTPD Report - February 2024:** OIC Wolfgang was on patrol and not present for the meeting. The Township Manager tabled this report until the next meeting.
- d. Waynesboro EMS Report -February 2024:** Township Manager presented the February 2024 report from Waynesboro EMS. On a McCleaf/McCracken motion, the Board of Supervisors approved the February 2024 report from Waynesboro EMS, vote was unanimous.

- e. **Waynesboro Volunteer Fire Department Report - February 2024:** Volunteer Aaron Baginski presented the February 2024 report from Waynesboro Volunteer Fire Department. On a McCleaf/Snowberger motion, the Board of Supervisors approved the February 2024 Waynesboro Volunteer Fire Department report, vote was unanimous.

TOWNSHIP SECRETARY:

a. Invoices:

The following invoices were presented for payment:

General Fund	\$ 142,456.38
Highway Aid	1,537.53
Total Invoices	\$ 143,993.91

On a McCleaf/McCracken motion, the Board of Supervisors approved payment of the invoices as presented, vote was unanimous.

ASSISTANT ZONING OFFICER'S REPORT:

- a. **04-24 Star Apartments - Ronnie Martin:** Final Land Development Plan: This plan was explained to the Planning Committee. It is largely based on the 03-10 Star Apartments Preliminary plan from 2010. WTMA and Franklin County Planning had no comments. Washington Township's Engineer had 6 comments, all of which were acknowledged by the applicant. A letter from Kasinof, owners of Q-12R-029, had submitted a letter waiving the requirements to 360-86 in 2010, and the Solicitor deemed it valid for the current project. On a McCleaf/McCracken motion, this plan was recommended for approval pending bonding for public improvements, vote was unanimous.
- b. **Daniels CU23-003:** Assistant Zoning Officer Reichard presented the Order for the Application for Conditional Use of Joseph Daniels to the Board of Supervisors. After some discussion and adding cleaning, maintenance, and repair for the shared driveway to the Final Order, on a McCleaf/Stine motion, the Board of Supervisors approved the Order for the Joseph Daniels' property on Buena Vista Road, vote was unanimous.

MANAGER'S REPORT:

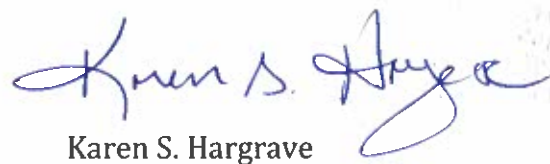
- a. **Property Changes Report - February 2024:** The Township Manager presented the February 2024 Property Changes Report for Washington Township.
- b. **WTPD-Surplus Patrol Equipment:** The Township Manager presented a list of surplus property from the police department. The police department would like to donate the surplus property to the Washington County Maryland Technical School for the Criminal Justice Program. On a McCleaf/McCracken motion, the Board of Supervisors declared the listed property surplus and to give it to the Washington County Maryland Technical School for the Criminal Justice Program, vote was unanimous.

- c. **Receptionist – New Hire, Brooke Coakley:** The Township Manager advised the Board that after the interview process, staff chose Brooke Coakley for the part-time receptionist position for the Township. On a McCleaf/Snowberger motion, the Board of Supervisors ratified the hiring of Brooke Coakley at the rate of \$15.50 per hour on a part-time basis beginning March 20, 2024, vote was unanimous.
- d. **Township Flag Design:** Supervisor McCleaf presented some examples he received from the local school district for a Township flag. Discussion was held on the examples received.
- e. **Happel's Meadow Donation:** On a Stine/McCracken motion, the Board of Supervisors accepted the anonymous \$25,000 donation for Happel's Meadow, vote was unanimous.
- f. **Employee Review:** The Township Manager advised the Board of Supervisors that Timothy Crider was hired 12/18/23 for the transfer station. When he was hired, he did not receive a pay increase in January 2024. His 90-day probation period is approaching and the Township Manager requested a 50 cent an hour increase for Mr. Crider. On a McCleaf/McCracken motion, the Board of Supervisors authorized a pay increase of 50 cents per hour for Mr. Crider beginning April 1, 2024, vote was unanimous.

SOLICITOR'S REPORT: Solicitor Mills advised that he has been working with the staff on various issues.

MISCELLANEOUS: Supervisor Stine advised the Board that settlement of the Zullinger School Building was complete. Supervisor McCracken brought up the discussion matter which was from the "from the floor" section of the meeting. Some discussion was held on that matter. Supervisor Strausbaugh brought up the Waynesboro Fire Report and discussion was held on that matter and also for the Waynesboro Volunteer Fire Department. Supervisor McCleaf came up with a suggestion for some of the old equipment at Red Run Park that should be removed because of the upcoming Red Run Park project. Supervisor McCleaf asked where the broken gas line situation for the new building stood. Some discussion was held on that matter. Supervisor McCracken asked about the "meet and greet" meeting with the Borough of Waynesboro. Township Manager advised that staff was working on the Red Run Park algae issue.

With no further business, the meeting was adjourned at 4:29 p.m., vote was unanimous.



Karen S. Hargrave
Township Secretary

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