

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING - Monday January 15, 2024**

The regular meeting of the Board of Supervisors of Washington Township was called to order at 1:30 p.m. by Chairman Strausbaugh.

PRESENT: Supervisors Strausbaugh, McCleaf, Stine and Snowberger. Also, present were Township Manager Vernon Ashway, Township Secretary/Treasurer Karen Hargrave, Assistant Township Secretary Brigitte Mowen, Assistant Zoning Officer Chad Reichard, Solicitor Zachary Mills, OIC Jason Wolfgang, former Supervisor DeDona and 16 citizens.

FROM THE FLOOR: Supervisor Dan DeDona apologized for his abrupt departure at the last supervisor meeting. He thanked the Board of Supervisors for the time he spent on the board and wished them luck in the future. The Board of Supervisors thanked him for coming.

WTPD POLICE ASSOCIATION: Officer Terry DeWitt presented local business D.L. George & Sons with the 2023 Community Service Award from Washington Township Police Association. Officer DeWitt thanked the company for going above and beyond to help the community and Washington Township Police Department. The Board of Supervisors thanked Dave George, John George and Travis George for their service to the community and for their ongoing support to Washington Township Police Department.

REZONING HEARING: Chairman Strausbaugh opened the Rezoning Hearing for Johnny Knepper Estates application RZ-230002. Assistant Zoning Officer Chad Reichard, Surveyor R. Lee Royer and The McNaughton Company representative Jim Strupe were sworn in before the hearing by Chairman Strausbaugh. Assistant Zoning Officer presented an application for Rezoning or Zoning Amendment for Johnny Knepper Estates at the Northwest corner at intersections of Tomstown Road and Washington Township Blvd. The McNaughton Company is in the process of purchasing the property from Johnny Knepper Estates and has requested to rezone the 10 acres of property from Commercial (C) to Medium Density Residential (R-2). PennDOT has restricted access to the property except through the surrounding residential land. The proposed change would allow for single family homes instead of commercial properties. Supervisor Snowberger asked what types of buildings they are planning on for the development. Mr. Strupe advised that this development would be single family homes with no apartments and no townhomes. The necessary parties were sent letters, the hearing advertised, and properly posted in accordance with the Municipalities Planning Code (MPC). Assistant Chad Reichard presented Proposed Resolution # 815 to amend the 2009 joint comprehensive plan and Proposed Ordinance # 292 to amend the zoning chapter of the code. On a McCleaf/Snowberger motion, the Board of Supervisors approved Proposed Ordinance # 292 to amend the zoning chapter of the code, vote was 4-0. On a McCleaf/Snowberger motion, the Board of Supervisors approved Proposed Resolution # 815 to amend the 2009 joint comprehensive plan, vote was 4-0. The Rezoning Hearing was closed at 1:43 p.m.

APPROVAL OF THE AGENDA: On a McCleaf/Snowberger motion, the Board of Supervisors approved the agenda as presented, vote was 4-0.

APPROVAL OF THE MEETING MINUTES:**a. Special Meeting Minutes**

On a McCleaf/Stine motion, the Board of Supervisors approved the special meeting minutes for December 27, 2023, vote was 4-0.

b. Regular Meeting Minutes

On a McCleaf/Snowberger motion, the Board of Supervisors approved the regular meeting minutes for January 2, 2024, vote was 4-0.

c. Re-organization Meeting Minutes

On a McCleaf/Snowberger motion, the Board of Supervisors approved the Re-organization meeting minutes for January 2, 2024, vote was 4-0.

REPORTS:

- a. Waynesboro EMS – December 2023:** Township Manager presented the December 2023 report from Waynesboro EMS. On a McCleaf/Stine motion, the Board of Supervisors approved the December 2023 report from Waynesboro EMS, vote was 4-0.
- b. Blue Ridge Fire & Rescue - December 2023:** Township Manager presented the December 2023 report from Blue Ridge Fire & Rescue. On a McCleaf/Stine motion, the Board of Supervisors approved the December 2023 Blue Ridge Fire and Rescue Fire & EMS report, vote was 4-0.
- c. Waynesboro Volunteer Fire Department Report - December 2023:** Volunteer Jan Gilliland presented the December 2023 report from Waynesboro Volunteer Fire Department. On a McCleaf/Stine motion, the Board of Supervisors approved the December 2023 Waynesboro Volunteer Fire Department report, vote was 4-0.
- d. WTPD Report - December 2023:** OIC Wolfgang presented the December 2023 report for the Washington Township Police Department. On a McCleaf/Stine motion, the Board of Supervisors approved the December 2023 report from Washington Township Police Department, vote was 4-0.
- e. WTPD Report – 2023 Year End Report:** OIC Wolfgang presented the 2023 Year End report for the Washington Township Police Department. On a McCleaf/Stine motion, the Board of Supervisors approved the 2023 Year End report from Washington Township Police Department, vote was 4-0.
- f. Waynesboro Fire Department Report – December 2023:** Fire Chief Deavers presented the December 2023 fire department report. On a McCleaf/Stine motion, the Board of Supervisors approved the Waynesboro Fire Department December 2023 report, vote was 4-0.

TOWNSHIP SECRETARY:**a. Invoices:**

The following invoices were presented for payment:

General Fund	\$ 64,200.19
Highway Aid	\$ 1,279.49
CR Cap. Proj.	<u>\$ 90,000.00</u>
Total Invoices	\$ 155,479.68

On a McCleaf/Snowberger motion, the Board of Supervisors approved payment of the invoices as presented, vote was 4-0.

- b. Donation for Pine Hill Park:** Township Secretary presented a donation from Rouzerville Business Association for Pine Hill Park in the amount of \$1000.00. On a Stine/Snowberger motion the Board of Supervisors approved the donation for Pine Hill Park, vote was 4-0.

ASSISTANT ZONING OFFICER'S REPORT:

- a. 02-24 Dave Unger:** Assistant Zoning Officer presented plan 02-24 final subdivision for Parcel A, Residue of Lot 5G Woodcrest, Section C-3 on Valleywood Drive and Mentzer Gap Rd. The plan was recommended for approval pending Franklin County and WTMA comments. On a McCleaf/Stine motion the Board of Supervisors approved the plan, vote was 4-0.
- b. 19-23 Antietam Commons Lot 1C:** Assistant Zoning Officer presented plan 19-23 final land development for lot 1C Antietam Commons on North Welty Road. The plan was recommended for approval pending Conservation District approval, and bonding. On a McCleaf/Stine motion the Board of Supervisors approved the plan, vote was 4-0.
- c. 20-23 D&L Investments:** Assistant Zoning Officer presented plan 20-23 land development for D&L Investments on Wayne Highway. The plan was recommended for approval pending Conservation District approval, and bonding. On a McCleaf/Snowberger motion the Board of Supervisors approved the plan, vote was 4-0.
- d. 21-23 Donald Zody Estate:** Assistant Zoning Officer presented plan 21-23 final subdivision plan for Donald E. Zody Estate on Wharf Road. On a McCleaf/Stine motion the Board of Supervisors approved the plan, vote was 4-0.

MANAGER'S REPORT:

- a. Resignation of Supervisor:** Township Manager presented a resignation letter from Supervisor Daniel DeDona effective January 9, 2024. On a McCleaf/Stine motion the Board of Supervisors approved the resignation of Supervisor DeDona, vote was 4-0.
- b. Property Changes Report – December 2023:** The Township Manager presented the Property Changes Report for Washington Township.
- c. Township Flag Contest:** Supervisor McCleaf presented an idea to the Board of Supervisors about having the art department at Waynesboro High School create a Township flag for Washington Township. On a Stine/Snowberger motion, the Board of Supervisors approved for Supervisor McCleaf to work with the Township Manager to come up with ideas for a flag for Washington Township, vote was 4-0.
- d. Lee Royer Request:** Lee Royer was present at the meeting and asked the Board of Supervisors if he would be able to have a fire pit at Red Run Park near Pavilion # 3 for his family reunion this spring. On a McCleaf/Snowberger motion, the Board of Supervisors approved for the use of a temporary fire pit at Red Run Park, vote was 4-0.
- e. Discussion of appointing a New Supervisor:** Township Manager asked the Board of Supervisors to discuss appointing a new Supervisor to fill the vacant position. Supervisor McCleaf reminded the Board that the candidate would need

to finish a two-year term and he would suggest a good candidate. Supervisor Stine nominated former Township Supervisor Barbara McCracken. On a Stine/McCleaf motion the Board of Supervisors appointed Barabra McCracken to fill the vacant supervisor position for the next two years, vote was 4-0. Township Secretary swore in Barbara A. McCracken as the newly appointed Supervisor and to fill the vacancy until the year end of 2026.

SOLICITOR'S REPORT: Solicitor Mills advised that he has been working with the staff on the resignation of a supervisor and the Washington Township Police Department right to know request.

MISCELLANEOUS: Assistant Zoning Officer Chad Reichard updated the Board of Supervisors about the OSI program with the students learning job skills with Washington Township throughout the winter. The students have been helping with the Parks Department Tuesdays, Wednesdays, and Thursday from 9 a.m. to 1 p.m.

With no further business, the meeting was adjourned at 2:36 p.m. and will reconvene at 5:30 p.m. for a Conditional Use Hearing. On a McCleaf/Stine motion, vote 4-0.

CONDITIONAL USE HEARING AT 5:30 PM - Md Zahidul Hasan Khan

The Township re-convened at 5:32 p.m. The Township received a conditional use application from Md Zahidul Hasan Khan on December 3, 2023 for the property located at 11754 Furnace Road, Blue Ridge Summit, PA requesting use of that property to operate a an air bnb/short term rental home. The Assistant Zoning Officer advised this would fall under 360-58 Section "i" of our Township Code. All persons were sworn in before any discussion was held on this property/conditional use. There were no citizens present to testify. After all questions and discussion between the Board of Supervisors and the applicant, on a McCleaf/McCracken motion, the Board of Supervisors closed the conditional use hearing vote was unanimous. Discussion was then held among the Supervisors on the conditional use request and conditions to impose. Township Solicitor advised all persons present that he would draft an Order to be signed at the next regular meeting. On a McCleaf/McCracken motion, the Board of Supervisors closed the conditional use meeting at approximately 6:14 p.m., vote was unanimous.



Karen S. Hargrave
Township Secretary