

**WASHINGTON TOWNSHIP SUPERVISORS  
MEETING -Monday October 16, 2023**

The regular meeting of the Board of Supervisors of Washington Township was called to order at 1:30 p.m. by Chairman McCleaf.

**PRESENT:** Supervisors McCleaf, McCracken. and Stine. Also present were Township Secretary/Treasurer Karen Hargrave, Assistant Zoning Officer Chad Reichard, Solicitor Zachary Mills and Police Chief Michael McGovern and 6 citizens.

**FROM THE FLOOR:** Nancy Burns of 11343 Wharf Road, Waynesboro, was present and informed the Board of Supervisors why they wanted their property rezoned from R-1 to Agriculture.

**APPROVAL OF THE AGENDA:** On a McCracken/Stine motion, the Board of Supervisors approved the agenda as amended and presented, vote was 3-0.

**REZONING APPLICATION:** The Assistant Township Zoning Officer presented an Application for Rezoning or Zoning Amendment for Robert C. & Nancy M. Burns of 11343 Wharf Road, Waynesboro, PA. The property was originally zoned as Agriculture but at some point was rezoned as R-1. All properties surrounding the Burns property are zoned Agriculture. Martin & Martin performed a site visit and had no concerns about changing the zoning and the Township Solicitor had no concerns either. On a Stine/McCracken motion, the Board of Supervisors adopted Resolution #803 and Ordinance # 291, vote was 3-0.

**APPROVAL OF THE MEETING MINUTES:**

a. Regular Meeting Minutes

On a McCracken/Stine motion, the Board of Supervisors approved the regular meeting minutes for October 2, 2023, vote was 3-0.

**EXECUTIVE SESSION:** On a McCracken/Stine motion, the Board of Supervisors went into executive session at approximately 1:40 pm. On a McCracken/Stine motion, the Board of Supervisors came back from executive session at approximately 1:54 pm. The purpose of the executive session was a personnel matter.

**9-e. Action on New Officer:** On a McCracken/Stine motion, the Board of Supervisors hired Joshua Bolin as a new police officer subject to the Washington Township Collective Bargaining Agreement, vote was 3-0.

**REPORTS:**

a. **Waynesboro EMS** - Dennis Ott advised the Board of Supervisors that they had issues with their internet and their computer but he would make sure the Board received the report once it was completed. Mr. Ott advised that the numbers for the report were about the same. He did report that hospitals are getting full because of COVID. They are hoping to have a second truck sometime in November. Supervisor Stine asked Mr. Ott what he felt was their biggest burden in the upcoming months. Mr. Ott felt that the flu and COVID volume could be burdensome. Supervisor Stine asked Mr. Ott how much of a

problem he felt they would have to fill the schedule with a second truck. Mr. Ott felt that they would be able to cover the peak hours of 9 a.m. to 9 p.m. On a McCracken/Stine motion, the Board of Supervisors approved the September 2023 oral report, vote was 3-0.

**b. Waynesboro Fire Department Report-** Fire Chief Deavers presented the September 2023 fire department report. Chief Deavers explained their "good intent" calls. He also advised that their department spent a lot of time on the Tevis oil spill on Amsterdam Road. Supervisor Stine asked Chief Deavers about the number of new hires they were expecting to add to the department. Chief Deavers advised that they currently have one opening and he has asked for 3 more hires. Chief Deavers asked for 3 additional because he commented that with the attrition rate for the paid staff is about two every two years. Chief Deavers advised that their new fire truck is expected to arrive around November 1<sup>st</sup>. On a McCracken/Stine motion, the Board of Supervisors approved the Waynesboro Fire Department September 2023 Report, vote was 3-0.

**c. Blue Ridge Fire & Rescue – September 2023 –** The Township Secretary presented the September 2023 report from Blue Ridge Fire & Rescue. On a Stine/McCracken motion, the Board of Supervisors approved the September 2023 Fire & EMS report from Blue Ridge Fire & Rescue, vote was 3-0.

**d. Waynesboro Volunteer Fire Department Report –** Jan Gilliland presented the September 2023 Waynesboro Volunteer Fire Department Report. Mr. Gilliland advised a list of events that were upcoming for the department which included October 27 – Hooverville Truck or Treat and October 20<sup>th</sup> Trunk or Treat at Summitview Elementary. Supervisor Stine asked about the number of calls in the township and Mr. Gilliland only had the total of 23. On a Stine/McCracken motion, the Board of Supervisors approved the September 2023 volunteer fire department report, vote was 3-0.

**e. WTPD Report September 2023-** Police Chief McGovern presented the September 2023 report for the Washington Township Police Department. Chief McGovern advised that the ALPR program went operational last week. Chief McGovern also advised that the PCCD grant will go through for next year. Supervisor McCracken asked Chief McGovern how they found the police candidate-Mr. Bolin. He advised the police department advertised and tested for the position. On a Stine/McCracken motion, the Board of Supervisors approved the September 2023 report from Washington Township Police Department, vote was 3-0.

#### **TOWNSHIP SECRETARY:**

##### **a. Invoices:**

The following invoices were presented for payment:

General Fund	\$ 508,707.05
Cap Reserve-Cap Project	10,772.76
Highway Aid Fund	<u>10,293.87</u>
 Total Invoices	 \$ 529,773.68

On a McCracken/Stine motion, the Board of Supervisors approved payment of the invoices as presented, vote was 3-0.

**ASSISTANT ZONING OFFICER'S REPORT:**

- a. **13-23 Bailey Subdivision Plan-Final:** This plan went before the Washington Township Planning Committee. Franklin County did not have any comments, and WTMA's comments were satisfied. The Township Engineer had four comments, all of which were acknowledged by Lee Royer and Associates. The applicant requested a waiver to the requirement for Franklin County Conservation District approval, which the Township Engineer did not have any opposition. The plan and waiver were recommended for approval pending DEP approval of the sewage module. On a McCracken/Stine motion, the Board of Supervisors approved the plan as recommended, vote was 3-0.
- b. **14-23 Long Lot Addition-Final Subdivision Plan:** This plan was explained to the Township Planning Committee. WTMA and Franklin County did not have any comments. The Township Engineer had two comments, both of which were acknowledged by Eric Kauffman of Dennis Kauffman Surveying. The plan was recommended for approval pending DEP approval of the sewage planning module. On a McCracken/Stine motion, The Board of Supervisors approved the plan as recommended, vote was 3-0.
- c. **15-23 Johnny Knepper B-1-Final Subdivision Plan:** Anthony Highway and Tomstown Road-this plan was explained to the Township Planning Committee. WTMA and Franklin County did not have any comments. The Township Engineer had three comments, all of which were acknowledged by Lee Royer and Associates. The plan and waiver to the scale requirements were recommended for approval pending DEP approval of the sewage module. On a McCracken/Stine motion, the Board of Supervisors approved the plan as recommended, vote was 3-0.

**MANAGER'S REPORT:**

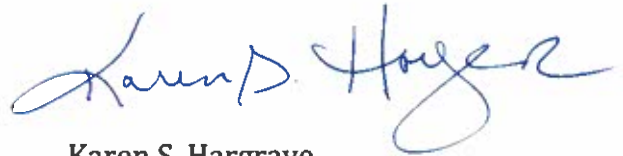
- a. **BRF – Carnival Request Dates for 2024-** The Township Secretary received a letter from Ed Richardson formally requesting the use of Red Run Park in 2024 for the annual Carnival Fund Raiser. On a McCracken/Stine motion, the Board of Supervisors approved the request of Blue Ridge Fire for a carnival for the year 2024, vote was 3-0.
- b. **Renfrew Park – Christmas on the Farm Flyer-** The Township Secretary presented the "Christmas on the Farm" event flyer for the Board's information.
- c. **Property Changes – September 2023-** The Township Secretary presented the Property Changes Report for Washington Township.
- d. **Bid Results – Refuse & Recycling Hauling-** The Township Secretary presented the above-reference bid results to the Board of Supervisors. On a McCracken/Stine motion, the Board of Supervisors awarded the Disposal of Refuse Bids to Waste Management for year 2024 at \$46.82 per ton, year 2025 at \$50.10 per ton and for year 2026 at \$53.61 per ton, vote was 3-0. On a McCracken/Stine motion, the Board of Supervisors awarded the Recycling Hauling Bids to Parks/Apple Valley Waste for the year 2024 at \$380.00 per 40 yard roll off, for year 2025 at \$390.00 per 40 yard roll off and year 2026 at \$400.00 per 40 yard roll off, vote was 3-0.
- e. **Action on New Officer Hire –** This action was moved to after the "Executive Session" portion of the agenda.
- f. **Ratification of P.D. Chief Requirements –** Chief McGovern explained the amendments to the Police Department Chief Requirements and that it would open the position to a wider field of applicants. Supervisor McCleaf questioned whether applicants

could have an "AA" degree. On a McCracken/Stine motion, the Board of Supervisors approved the amendments to the requirements for Police Chief, vote was 3-0.

**SOLICITOR'S REPORT-** An update was given on the items he has been working on with our staff. Solicitor Mills advised that the Township had 2 hearings coming up before the next meeting.

**MISCELLANEOUS-** The Assistant Township Zoning Officer advised that some kids from the OSI program were ready to volunteer time to the Township and that the waiver & releases would be taken care of. Mr. Gilliland advised that the number of calls in the township was 7. He also advised that their storage trailer is now at the township property on Welty Road.

With no further business, the meeting was adjourned at 2:39 p.m. on a McCracken/Stine motion, vote was 3-0.



Karen S. Hargrave  
Township Secretary