

**WASHINGTON TOWNSHIP SUPERVISORS
MEETING –Monday September 18, 2023**

The regular meeting of the Board of Supervisors of Washington Township was called to order at 1:30 p.m. by Chairman McCleaf.

PRESENT: Supervisors McCleaf, Strausbaugh, McCracken, Stine and DeDona. Also present were Township Manager Vernon Ashway, Township Secretary/Treasurer Karen Hargrave, Assistant Zoning Officer Chad Reichard, Police Chief Michael McGovern, Solicitor Zachary Mills and 8 citizens.

FROM THE FLOOR: No comments.

a. Oath of Office-Fire Police, James C. Brown.

James C. Brown was present to be sworn in to serve as fire police. Teresa Brown was also present to be sworn in to serve as fire police. On a Strausbaugh/McCracken motion, the Board of Supervisors authorized both James C. Brown and Teresa Brown to be sworn in as fire police, vote was unanimous. Both James C. and Teresa Brown were sworn in by Chairman McCleaf.

APPROVAL OF THE AGENDA: On a McCracken/DeDona motion, the Board of Supervisors approved the agenda as presented, vote was unanimous.

APPROVAL OF THE MEETING MINUTES:

a. Regular Meeting Minutes -September 5, 2023

On a DeDona/McCracken motion, the Board of Supervisors approved the regular meeting minutes for September 5, 2023, vote was unanimous.

REPORTS:

a. **Waynesboro EMS** - Dennis Ott presented the August 2023 report from Waynesboro EMS. Mr. Ott commented that 1 of 5 persons they respond for has been positive for COVID. On a DeDona/McCracken motion, the Board of Supervisors approved the August 2023 report from Waynesboro EMS, vote was unanimous.

b. **Waynesboro Fire Department** - Fire Chief Deavers presented the August 2023 fire department report. Supervisor DeDona requested Chief Deavers ask Waynesboro Council to advise Washington Township if there will be a problem providing Washington Township with fire services for year 2024. On a DeDona/Strausbaugh motion, the Board of Supervisors approved the Waynesboro Fire Department August 2023 Report, vote was unanimous.

c. **Blue Ridge Fire & Rescue** – This report was not available at the time of the meeting.

d. **Waynesboro Volunteer Fire Department Report** – Jan Gilliland presented the August 2023 Waynesboro Volunteer Fire Department Report. On a DeDona/Strausbaugh motion, the Board of Supervisors approved the August 2023 volunteer fire department report, vote was unanimous.

e. **WTPD Report July 2023**- Police Chief McGovern presented the August 2023 report for the Washington Township Police Department. On a DeDona/Strausbaugh motion, the Board of Supervisors approved the August 2023 report from Washington Township Police Department, vote was unanimous.

TOWNSHIP SECRETARY:**a. Invoices:**

The following invoices were presented for payment:

General Fund	\$268,076.66
Highway Aid	2,285.30
Capital Reserve	250.00
Impact Fee Fund	<u>43.75</u>
Total Invoices	\$270,655.71

On a DeDona/McCracken motion, the Board of Supervisors approved payment of the invoices as presented, vote was unanimous.

b. Recycling Report-August 2023:

The Township Secretary presented the August 2023 Recycling Report. Some discussion was held on this report information and that it was not real helpful information for the Board. On a DeDona/McCracken motion, the Board of Supervisors accepted the August 2023 Recycling Report, vote was unanimous.

c. **2023 Fall-FC Assoc. of Twp Officials** – The Township Secretary presented the Franklin County Association of Township Officials Convention notice scheduled for Thursday, October 26, 2023.

d. 2024 Notice of Liquid Fuels Allocation

The Township Secretary presented the estimated 2024 Notice of allocated Liquid Fuels funds and the estimated 2024 allocated Turnback funds.

e. 2024 Police Pension MMO

The Township Secretary presented the 2024 calculation of the Minimum Municipal Obligation for the police pension plan. On a DeDona/Strausbaugh motion, the Board of Supervisors approved the 2024 police pension Minimum Municipal Obligation, vote was unanimous.

f. 2024 Non-Uniform Pension MMO

The Township Secretary presented the 2024 calculation of the Minimum Municipal Obligation for the Non-Uniform pension plan. On a DeDona, Strausbaugh motion, the Board of Supervisors approved the 2024 non-uniform pension Minimum Municipal Obligation, vote was unanimous.

ASSISTANT ZONING OFFICER'S REPORT:**a. Woodcrest D-3 extention letter**

The Township received a letter dated September 4, 2023 from R. Lee Royer on behalf of Geoff Miller for Woodcrest D-3 requesting an extension on the plan until January 31, 2024. On a DeDona/McCracken motion, the extension request for Woodcrest D-3 was approved until January 31, 2024, vote was unanimous.

b. 20-23 Barkdoll Martin

This plan applies to Old Forge Road and Calimer Drive, Final Subdivision Plan. WTMA did not have any comments and Franklin County Planning's comments were outstanding. The Township Engineer had three comments, all of which were acknowledged by Lee Royer and Associates. A waiver to section 310-21(N) was submitted by the applicant. The plan and waiver were recommended for approval pending Franklin County comments. On a

DeDona/Strausbaugh motion, the Board of Supervisors recommended approval subject to the FC Comments, vote was unanimous.

MANAGER'S REPORT:

a. Budget Review Committee - The Board of Supervisors discussed the idea of having a budget review committee. After the discussion, it was decided to have Supervisors Dan DeDona and Charles Strausbaugh as the budget review committee members with a list of items to be reviewed and presented to the Board for approval.

b. Antietam Watershed Fund Request Letter- The Township Manager presented a letter dated August 31, 2023 requesting the budgeted funds for the Antietam Watershed Association. On a DeDona/McCracken motion, the Board of Supervisors approved the request for the allocated funds, vote was unanimous.

c. Property Changes-August 2023- The Township Manager presented the August 2023 Property Changes Report to the Board of Supervisors.

d. OSI Certificate of Appreciation- The Township Manager presented a Certificate of Appreciation from OSI for completion of the 2023 Summer Program through the Occupation Services, Inc.

e. 9-11-23 Tax Appeal Decisions - The Township Manager presented notice of the Franklin County Tax Services' list of district appeal decisions made by the Appeal Board of Franklin County.

SOLICITOR'S REPORT- An update was given on the items he has been working on with our staff.

MISCELLANEOUS- Tom Lombardo was present and presented Scoutsolar to the Board of Supervisors.

With no further business, on a DeDona/McCracken motion, the meeting was adjourned at 3:25 p.m.



Karen S. Hargrave
Township Secretary

